



The Borough of Mendham

Meeting of the Mayor and Council

June 12, 2024

7:00 PM

MINUTES

1. CALL TO ORDER

Mayor Serrano Glassner called the June 12, 2024, Regular Meeting of the Mayor and Council to order at 7:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

2. FLAG SALUTE AND MOMENT OF SILENCE

Mayor Serrano Glassner led a moment of silence and proceeded with the Pledge of Allegiance.

3. OPENING STATEMENT

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Bowers Building, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

4. ROLL CALL

The following officials were present:

Mayor Christine Serrano Glassner

Council President James Kelly

Council Member Marilyn Althoff

Council Member Steve Andrew

Council Member Will Russo

Council Member Neil Sullivan

Also present were:

Sue Sharpe, Esq., Dorsey & Semrau, LLC

Joyce Bushman, Borough Administrator

Lauren McBride, Acting Borough Clerk

The following were not present:

Council Member Brennan Reilly

5. CONSENT AGENDA ITEMS

1. Approval of Minutes: a. April 22, 2024
b. May 08, 2024

2. Blue Light Permit Application: a. Dallas Haarman, MFAS

3. Special Event Permit Application: a. Simple Coffee, Cars and Coffee, 6/23/24 Rain date: 6/30/2024

4. Banner Application: a. MBA, Sidewalk Sale 6/14/24-6/22/24

Motion to Approve: Council Member Kelly
Second: Council Member Althoff
Ayes: Kelly, Althoff, Andrew, Russo, Sullivan
Nays: None
Abstain: None

6. APPOINTMENTS TO BOARD, COMMISSIONS AND COMMITTEES

Appointments to the ECCOST (Mayoral Appointments)

Name Position Term Expires

Jacquelyn Herrick Member 01/01/2024 12/31/2026

7. RESOLUTION

#098-2024 RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2024 CAPITAL BUDGET PURSUANT TO N.J.A.C. 5:30-4.4B

Motion to Approve: Council Member Althoff
Second: Council Member Russo
Ayes: Kelly, Althoff, Andrew, Russo, Sullivan
Nays: None
Abstain: None

8. ORDINANCE FOR INTRODUCTION

#10-2024 ORDINANCE AMENDING AND SUPPLEMENT ORDINANCE 05-2023 PROVIDING FOR THE IMPROVEMENT OF PHOENIX & KNOWLLWOOD DRIVES IN AND BY THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, AND REAPPROPRIATING \$178,119.76 THEREOF FROM AVAILABLE GENERAL CAPITAL FUNDS AND \$35,000.00 CAPITAL IMPROVEMENT FUND OF THE BOROUGH OF MENDHAM

Motion to Approve: Council Member Kelly
Second: Council Member Althoff
Ayes: Kelly, Althoff, Andrew, Russo, Sullivan
Nays: None
Abstain: None

9. ORDINANCES FOR PUBLIC HEARING AND ADOPTION

#07-2024 AN ORDINANCE OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, REPEALING ORDINANCE #01-17, WHICH ESTABLISHED AN ENERGY AGGREGATION PROGRAM THROUGH MAEC

Mayor Serrano Glassner opened the public hearing. No one from the public wished to speak.

Motion to Approve: Council Member Russo
Second: Council Member Kelly
Ayes: Kelly, Althoff, Andrew, Russo, Sullivan
Nays: None
Abstain: None

#08-2024 ORDINANCE OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING SECTION 215-12.2 OF THE BOROUGH CODE REGARDING LOT GRADING PLAN REQUIREMENTS

Mayor Serrano Glassner opened the public hearing. No one from the public wished to speak.

Motion to Approve: Council Member Kelly
Second: Council Member Althoff
Ayes: Kelly, Althoff, Andrew, Russo, Sullivan
Nays: None
Abstain: None

#09-2024 ORDINANCE OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING CHAPTER 161, RENTAL UNITS, AND CHAPTER 102, FEES, AND RATE, OF THE BOROUGH CODE TO CENTRALIZE REFERENCES TO FEES

Mayor Serrano Glassner opened the public hearing. No one from the public wished to speak.

Motion to Approve: Council Member Kelly
Second: Council Member Althoff
Ayes: Kelly, Althoff, Andrew, Russo, Sullivan
Nays: None
Abstain: None

10. RESOLUTIONS

#099-2024 RESOLUTION APPROVING THE RENEWAL OF LIQUOR LICENSES FOR THE 2024-2025 LICENSING TERM

Motion to Approve: Council Member Kelly
Second: Council Member Althoff
Ayes: Kelly, Althoff, Russo, Sullivan
Nays: None
Abstain: Andrew

#100-2024 RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION AND TO EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE IRONIA ROAD IMPROVEMENTS PROJECT

Motion to Approve: Council Member Althoff
Second: Council Member Russo
Ayes: Kelly, Althoff, Andrew, Russo, Sullivan
Nays: None
Abstain: None

#101-2024 RESOLUTION AUTHORIZING ACCEPTANCE OF A \$100 DONATION IN THE MEMORY OF PAUL KUEPFERLE TO THE BOROUGH OF MENDHAM POLICE DEPARTMENT

Motion to Approve: Council Member Kelly
Second: Council Member Althoff
Ayes: Kelly, Althoff, Andrew, Russo, Sullivan
Nays: None
Abstain: None

#102-2024 RESOLUTION AUTHORIZING THE HIRING OF PART-TIME LABORER/SEASONAL EMPLOYEES AT THE DEPARTMENT OF PUBLIC WORKS

Motion to Approve: Council Member Althoff
Second: Council Member Andrew
Ayes: Kelly, Althoff, Andrew, Russo, Sullivan
Nays: None
Abstain: None

#103-2024 RESOLUTION AUTHORIZING THE REFUND OF A TAX LIEN FOR 2021 DELINQUENT SEWER CHARGES FOR PROPERTY LOCATED AT 176 MOUNTAINSIDE RD, BLOCK 501, LOT 8.01

Motion to Approve: Council Member Kelly
Second: Council Member Russo
Ayes: Kelly, Althoff, Andrew, Russo, Sullivan
Nays: None
Abstain: None

#104-2024 RESOLUTION AUTHORIZING THE USE OF PROCUREMENT CARDS FROM ELAN FINANCIAL SERVICES THROUGH PEAPACK GLADSTONE BANK

Motion to Approve: Council Member Kelly
Second: Council Member Althoff
Ayes: Kelly, Althoff, Andrew, Russo, Sullivan

Nays: None
Abstain: None

#105-2024 RESOLUTION AMENDING RESOLUTION #42-2024 TO AUTHORIZE AN EXPENDITURE OF \$43,000 FROM THE BOROUGH'S OPEN SPACE TRUST FUND FOR PATRIOT'S PATH

Motion to Approve: Council Member Kelly
Second: Council Member Althoff
Ayes: Kelly, Althoff, Andrew, Russo, Sullivan
Nays: None
Abstain: None

11. ADMINISTRATOR OPERATIONS REPORT

Administrator Bushman reported that Police Chief John Camoia is retiring after 30 years with the Borough of Mendham. The Borough appreciates his service, and he will be missed.

Fire Marshal John Zaragoza resigned. He is moving on to work for the County of Morris. The Fire Chief is recommending Thomas Ryan to take over the position of Fire Marshal.

Crossing guard Wayne LeBlonde is retiring after 20 years of service with the Borough. Crossing guard Laurie Hendren is moving and resigned from the Borough.

12. COUNCIL STANDING COMMITTEE REPORTS

Public Works and Utilities— Chair Steve Andrew

The chair reported: DPW milled and paved Bliss Rd.

WRF: Dukes Root Control will resume sanitary sewer inspection service on Thursday.

Land Use - Chair Neil Sullivan

JLUB: Met on Tuesday, May 21st. The Board passed project on Knollwood. And discussed the V-Fee application.
ECCOST: Students are building 5-10 bird houses to be placed on Patriots Path. Tim Forester and DPW are planting 40 trees.

Personnel/Volunteer Projects Liaison - Chair Will Russo

Nothing to report.

Finance - Chair Jim Kelly

The finance committee met this week to review the purchasing card resolution.

Recreation and Parks/School Boards Liaison - Chair Brennen Reilly

Not present

Public Safety/Board of Health Liaison - Chair Marilyn Althoff

The chair reported: reminder employees and council can get their Borough ID's through the police department.

13. BOROUGH ATTORNEY REPORT

Nothing to report.

14. MAYOR'S ITEMS

The mayor reported that she met with the chairman of ECCOST and the Mendham Little League to discuss field maintenance. The fields are very wet and need professional help.

The summer concert series in the park will begin on June 23rd.

15. PUBLIC COMMENTS -AUDIENCE PARTICIPATION

Mayor Serrano Glassner opened the public session.

Mark Van Den Hende of 11 Coventry Rd asked what is the paving life cycle? How long will it be before there is a need to repave?

Administrator Bushman explained the life cycle is 8-10 years. The state mandates the use of a certain percentage of recycled milled material. Which shortens the life of the roads.

16. APPROVAL OF VOUCHERS

Bills List Dated June 11, 2024

Motion to Approve:	Council Member Kelly
Second:	Council Member Sullivan
Ayes:	Kelly, Althoff, Andrew, Russo, Sullivan
Nays:	None
Abstain:	None

17. ADJOURNMENT

Having no further business to conduct, Mayor Serrano Glassner asked for a motion to adjourn the meeting.

Motion to Adjourn: Council Member Althoff

Second:	Council Member Russo
Ayes:	Kelly, Althoff, Andrew, Russo, Sullivan
Nays:	None

Meeting adjourned at 7:30 pm

Respectfully Submitted:

Lauren McBride
Acting Borough Clerk
The Borough of Mendham

